

केन्द्रीय विद्यालय गोवालपारा
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**KENDRIYA VIDYALAYA
GOALPARA**



वार्षिक पुस्तकालय क्रियाकलाप योजना
ANNUAL LIBRARY ACTIVITY PLAN (ALAP)

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2022-23

Sl. No.	Event	Proposed Month/ Periodicity	Activities
1	Library Orientation Programme	April 2022	Orientation Programme for Class VI A & B students.
	Ambedkar Jayanti (14 th April 2022)		Share a Blog post among student. Conduct online quiz
	World Book & Copyright Day (23 rd April)		To share a Blog Post among students for creating awareness.
	Functional Activities		<ul style="list-style-type: none">• Library Orientation sessions.• Conduct of 1st Library Management Committee• Stock Verification• Preparation of New Library Card• Final reminder for overdue books• Renewal of Periodical Subscription

2	Holiday Homework Summer Vacation	May 2022	Upload Summer Vacation Holiday Homework in the Library Blog.
	Rabindranath Tagore birth anniversary 9 th May 2022		To Share a Blog Post on life of Sh. Rabindra Nath Tagore, Included some videos for creating more awareness among the students.
	Children's Movies		To Share a collection of children movie during the summer vacation
	Functional Activities		<ul style="list-style-type: none"> • Identify the defaulters. • Auction of old books (If any) • Updation of Library periodical register. • Updation of records in e-Granthalaya software • Preparation of the list of books recommended for weeding out.

3	World environment Day 5 th June 2022	June 2022	To introduce the importance of day to the students, Share a blog post. Conduct an online quiz.
	8th International Yoga Day 21st June 2022		<ul style="list-style-type: none"> • To create a blog post which include various videos of common yoga protocol. • To organize yoga quiz
	Celebration of Reading Day, Week & Month 2022 (19 th June 2022 to 18 th July 2022)		To Share a blog on Reading Day, Week & Month 2022. Organize various activities such as :
	Functional Activities		<ul style="list-style-type: none"> • Reading Pledge • Book Review (Hindi) • Book Review (English) • To conduct 2nd Library Management Committee • Circulation of books to the teachers • Updation of Vidyalaya Library Blog • Updation of records in e-Granthalaya software

4.	World Population Day (11 th July)	July-2022	To share a blog post among the students for creating awareness.
	Kargil Vijay Diwas(26 th July)		To share a blog post among the students for creating awareness.
	Functional Activities		<ul style="list-style-type: none"> • Updation of Library Blog • Updation of Periodical Register • Issue of books for Class Library (I to V) • Updation of records in e-Granthalaya software • Reconstitution of members of Book Selection Committee • Constitution of Reading Club for 2022-23
	Munshi Premchand Day (31 st July)		Exhibition of Munshi Premchand Books in Library for creating awareness.
5	Independence Day (15 th Aug)	August 2022	14.08.2022 : Book Exhibition on freedom struggle 15.08.2022 : Shared important videos pertaining to freedom struggle of India.
	Functional Activities		<ul style="list-style-type: none"> • Issue books to class library • Preparation of books selection list from the Students & Teachers • Conduct 3rd Library Management Committee

6	Teachers Day (5 th September)	September 2022	Share Blog post for extending information to the students
	Hindi Pakhwada (14/09/2022 to 30/09/2022)		<ul style="list-style-type: none"> • Book Exhibition of popular hindi books. • Acquisition of new hindi books for the students • Conduct Book Selection Committee.
7	Gandhi Jayanti (2 nd October)	October 2022	Shared important website link among the students through a Library blog post.
	National Unity Day (31 st Oct)		<ul style="list-style-type: none"> • Share important weblink among the students through a Library blog post. • Organize an online quiz for the students.
8	Children's Day (14 th Nov)	November 2022	Share a blog post on children's Day, share children's Movie among the students.
	National Education Day (11 th Nov)		Share a blog post to the students and conduct an online quiz.
	National Library Week (3 rd Week of November)		<p>Share the blog post to the students about the importance of the Day.</p> <ul style="list-style-type: none"> • Conduct a quiz on Books & Authors (VI to X) • Book Review (VI to VII) • Reading Story: Q&A Session (V A & B)

	Functional Activities		<ul style="list-style-type: none"> • Conducting Class Library Management Committee Meeting • Updation of Library Blog • Updation of Library registers • Updation of records in e-Granthalaya software • Sale of old newspapers & Magazines.
9	Army Flag Day (7 th Dec)	December 2022	Share a blog post about the importance of the Day.
	Functional Activities		<ul style="list-style-type: none"> • Conduct Library Management Committee. • Conduct Book Selection Sub Committee Meeting for purchase of new books. • Conduct Book Fair-NBT • Updation of records in e-Granthalaya Software.
10	Republic Day (26 th January)	January 2022	Share a blog post on Republic Day. Conduct an online quiz.
	National Youth Day (12 th January)		Share a blog post on Republic Day. Conduct an online quiz. Exhibition of books on Swamy Vivekananda.
	Functional Activities		<ul style="list-style-type: none"> • Return of books of Class Library. • Reminder to defaulters. • Updation of Library registers & Blog.

11	Functional Activities	February 2022 & March 2022	<ul style="list-style-type: none"> • Collect all the circulated library books from students & teachers. • Stock Verification committee meeting setting up timeline. • Update various registers of library. • Updated Library Blog. • Renewal of Library magazines subscription. • Conduct of Library Management Committee Meeting.
12.	Preparation of Library Statistics	Quarterly	As per Library Policy.
13.	Display of New Arrivals	Regularly	As and when required.
14.	Update Library Blog	Regularly	Update regularly
15.	Best reader/User of Library Award	Once in a Year	For the best user of the library
16.	Library Management Committee	Once in a two months	This committee shall meet as often as possible, as per requirement.
17.	Various Sub Committee meetings - Book Selection, Stock Verification, Class Library Meeting	As per requirement	-